

Welcome to TTI!



Drug and Alcohol Policy

The Taylor County School Board recognizes the use of alcohol and illegal drugs by students is increasing, and due to the hazards and safety issues that surround CTE programs, it is in the best interest of Taylor Technical Institute (TTI) to provide a drug free environment.

Students who do not adhere to a drug free lifestyle place not only themselves, but other students and faculty in harm's way.

This policy is a proactive approach designed to create a safe, orderly, healthy and drug free environment.

Policy Objectives

Inform – Students and Employees about TTI policies regarding the use of drugs and alcohol, as well as the legal implications and consequences.

Educate – Students and Employees about the effects of drug and alcohol abuse on overall health, wellness, and social well being.

Support – Students and Employees struggling with drug and alcohol related issues by having referral services information and designated staff available for counsel.

Maintain – A drug and alcohol free environment on the TTI campus by informing, educating, and supporting students and employees.

Drug and Alcohol Prevention Program

The Drug Free Schools and Campuses Regulations (34 CFR Part 86) of the Drug-Free Schools and Communities Act (DFSCA) require an institution of higher education (IHE) such as TTI to certify it has implemented programs to prevent the abuse of alcohol and use or distribution of illicit drugs both by TTI students and employees both on its premises and as a part of any of its activities. At a minimum each institution of higher education must annually distribute the following in writing to all students and employees:

- Standards of conduct that clearly prohibit the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees;
- A description of the legal sanctions under local, state, or federal law for the unlawful possession or distribution of illicit drugs and alcohol;
- A description of any drug or alcohol counseling, treatment, or rehabilitation or reentry programs that are available to employees or students; and
- A clear statement that the institution will impose sanctions on students and employees and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct.

Biennial Review

The law further requires that the institution conduct a biennial review of its program with the following objectives:

- Determining the effectiveness of the policy and implementing changes to the alcohol and other drug programs if they are needed
- To ensure that the sanctions developed are enforced consistently. The biennial review must also include a determination as to:
 - The number of drug- and alcohol-related violations and fatalities occurring on the campus or as part of their activities that are reported to campus officials; and
 - The number and types of sanctions the school imposed on students or employees as a result of such violations or fatalities.

Compliance with Drug-Free Schools and Communities Act:

TTI strives to remain in compliance with the requirements of the Drug-Free Schools and Communities Act. TTI has adopted and implemented programs to prevent the abuse of alcohol and use or distribution of illicit drugs both by students and employees both on its premises and as a part of any of the school's activities.

TTI has a written policy on alcohol and other drugs that is distributed to students during orientation and through access to the online Catalog/Student Handbook, through campus signage and through various handouts throughout the academic year.

The Employee Personnel Manual also contains the Drug and Alcohol Abuse Prevention Policy.

Distributed materials:

- Standards of conduct that prohibit unlawful possession, use or distribution of illicit drugs and alcohol on its property or as a part of its activities;
- A description of the health risks associated with the use of illicit drugs and abuse of alcohol;
- A description of applicable legal sanctions under local, state or federal law:
- A description of counseling or treatment programs.
- A clear statement and description of the disciplinary sanctions the institution will impose on students and employees.

Alcohol-and Drug-Free Campus Workplace Policy:

TTI is committed to providing students, faculty, staff, and visitors a safe campus and workplace. TTI recognizes the health risks associated with controlled substance use and alcohol misuse and is committed to supporting students and employees who seek treatment for these conditions.

TTI also recognizes that controlled substance use and alcohol misuse diminish workplace and campus safety and undermine the school's ability to providing quality education for all students in an atmosphere that promotes intellectual pursuit, spiritual growth, and social and personal responsibility.

Compliance with this policy is considered a condition of employment and attendance at TTI and is monitored by the Administration and the Student Services Office.

All employees and students have been notified of this policy by print publication.

Incident reports for staff:

Year	Incidents in Workplace	Outcome
2013-2014	0 Incidents	Not applicable
2014-2015	0 Incidents	Not applicable

Compliance

All TTI students are responsible for complying with Florida state laws, policies of Taylor County School Board and TTI policies.

These guidelines establish that:

- No person under 21 years of age may use or be in possession of alcoholic beverages.
- Alcoholic beverages may not be available to minors.
- Misrepresentation of age for the purpose of purchasing alcoholic beverages is a violation of state law.
- Personal possession and consumption of alcoholic beverages is not permitted in, at athletic events, at social events attended by students, and on the campus grounds.

Drug and Alcohol Incident Report



Student Drug and Alcohol Incidence Report for 2013-14 and 2014 -15
Academic Year Alcohol/ Drug Violations/Sanctions:

Year	Number of Offenses	Outcome
2013-14	0 Alcohol/Drug Related	Not applicable
2014-15	2 Alcohol/Drug Related	1 Arrest 3 Expulsions

Enforcement:

The primary sources on campus that enforce the alcohol and drug policies are the Administrators and the Student Services Office.

Law enforcement will be called if any drugs and/or drug paraphernalia and/or alcohol are found on TTI Campus, or if a student exhibits characteristics of being under the influence. Students that appear under the influence will be required to submit to a drug test upon notification.

Please be aware that TTI utilizes the Taylor County Sheriff Office and Perry Police Department K9 services to conduct random searches of the campus. Alerting by the K9 will result in an immediate search and possible drug test.

TTI also conducts random drug testing.

Random Drug Testing Policy

Each student has signed consent form permitting the school to conduct drug testing.

At the discretion of the director or designee, students may be randomly tested at any time during the school year. Selection for random testing will be by lottery drawing from a list of participating students.

The director or designee and vendor shall take all reasonable steps to assure the integrity, confidentiality and random nature of the selection process.

Students who have been chosen randomly to be tested have the right within twenty-four (24) hours of the random drug test to furnish the director or designee a list of prescription and/or over-the-counter medications the student may have taken prior to being tested.

Random Drug Testing Policy

Students will be escorted to the testing facility.

A portion of the sample shall be used for the initial test. If the initial test renders a negative test result then no further analysis will be conducted. If the initial test renders a positive result, then a report without the student's name and bearing only a number with which to identify the student will be sent to the Medical Review Officer (MRO).

Positive Test Conference

The director or his/her designee shall schedule a positive test conference with the student and his/her parent/guardian/custodian where applicable and other school personnel as deemed necessary to discuss any positive test results and the consequences.

The parent/guardian or adult postsecondary student has five (5) school days from the positive test conference to request in writing to the Director that the remainder of the sample is tested. The five-day window to request the remainder of the sample be tested begins the day after the Positive Test Conference. This test will be at parent/guardian (where applicable) or the adult postsecondary student's expense. If the second analysis renders a negative result then no further action will be taken and all records pertaining to a positive result will be expunged.

If the parent/guardian or adult postsecondary student does not request the second test or if the second test is positive, then the Procedures in the Event of Positive Result shall be implemented.

Procedures in the Event of First Positive Result

The student shall be ineligible to participate in all program activities at TTI for one year from the date of the positive test conference, OR:

The student shall be placed on a Leave of Absence not to exceed thirty (30) school days. The student will be given the opportunity to submit a negative test result, at their expense, anytime during the Leave of Absence in order to re-enter their program of study.

Once a student has an initial positive test result, he/she must be tested in all future random drug testing for the remainder of his/her enrollment at TTI.

Second Positive Test Result

The student shall be ineligible to participate in all CTE program activities for one year from the date of the second positive test conference.

Refusal to Submit to Random Testing

If a student who has signed the consent form and whose name was randomly selected for testing refuses to be tested for alcohol or drugs the student shall be immediately suspended from all CTE program activities at TTI for one year from the date of refusal.

At the end of the one-year suspension, the student shall be required to submit to a drug test and render a negative result in order to participate in any CTE program activities. The test will be done at the expense of the adult postsecondary student or his/her parent/guardian (where applicable).

Health Science Students

Education of health profession students at TTI requires collaboration between the school and clinical agencies. Education of these students cannot be complete without a quality clinical education component. TTI shares an obligation with the clinical agency to protect, to the extent reasonably possible, the agency's patient due to students who are under the influence of illegal drugs or alcohol while in the clinical agency.

TTI wishes to ensure that the health and safety of students and patients are not compromised, and that clinical affiliation agreements exist to provide students with quality clinical education experiences.

Therefore, it is the policy of TTI that students enrolling in health profession programs submit to drug testing. This testing can be announced or unannounced and will occur upon admission and randomly thereafter, for cause or at random intervals. This policy authorizes drug testing of students who voluntarily choose to enroll in health profession programs at the college. Any student enrolling in a health profession program will be required to submit to such testing.

Drugs to be Tested

All students will be tested for alcohol and the following ten (10) drugs: amphetamines, barbiturates, benzodiazepines, cocaine metabolites, marijuana metabolites, methadone metabolites, oxycodone, opiates, methamphetamines, and propoxyphene.

Testing for additional substances may occur based on clinical affiliation agreement requirements.

Penalties:

Students and employees should be aware of the various federal penalties for drug related convictions as well as State or Postsecondary sanctions. These can include termination of employment, disciplinary expulsion, suspension or probation, and arrest.

Health Risks and Effects:

Alcohol and drug usage causes a number of marked changes in behavior. Even low doses significantly impair the judgment and coordination required to drive a car safely. Low to moderate doses of alcohol also increase the incidence of a variety of aggressive acts, including domestic violence and date rape.

Moderate to high doses of alcohol cause marked impairments in higher mental functions, severely altering a person's ability to learn and remember information. Very high doses cause respiratory depression and death.

Repeated use of alcohol and drugs can lead to dependence. Sudden cessation of alcohol intake is likely to produce withdrawal symptoms, including severe anxiety, tremors, hallucinations, and convulsions. Long-term consumption of large quantities of alcohol and drugs, particularly when combined with poor nutrition, can also lead to permanent damage to vital organs such as the brain and the liver.

Resources for Assistance:

All students and employees are encouraged to seek early help if they feel they have a problem with alcohol and/or other drugs, and to learn how to assist others with substance abuse problems.

With early assistance it is less likely that serious consequences will result from an alcohol or other drug problem. There are resources on campus and in the community for assistance.

Questions should be directed to the Student Services Office, to the office of the Director or Assistant Director or the Superintendent of Schools.

Resources

Alcoholics Anonymous-<http://www.aa.org>

Al-Anon – <http://www.nycalanon.org>

Narcotics Anonymous – <http://www.na.org>

Focus on Recovery Helpline (alcohol/drugs) – 1-800-374-2800 or 1-800-234-1253

National Suicide Prevention Lifeline – 1-800-SUICIDE (784-2433)

National Alliance for the Mentally Ill – 1-800-950-6264

Department of Health and Human Services Drug and Alcohol Treatment Referral Routing Service – 1-800-662-4357

Veterans – Locate the closest VAMC or VA Regional Office: 1-877-222-8387

Additional local assistance is located in the Student Handbook on page 29

Questions?

